

Job Description: Pastor

Big Creek Community Church - Big Creek, CA

- I. Role:** The Pastor shall serve as the chief shepherd and overseer of Big Creek Community Church, located in Big Creek, CA. His primary role shall be to feed, nurture and lead the church. The Pastor shall be required to reside in Big Creek.
- II. Big Creek Community Church Articles of Faith; Article II:**
- Section 1. We believe that the Scriptures, as originally given, were absolutely infallible and inerrant and that our English translations are substantially accurate translations of the Scriptures as originally given.
- Section 2. We believe that God exists in three persons - the Father, the Son, and the Holy Spirit (Matthew 28:19); that Jesus the Son of God, was born of a virgin, died on The cross, ascended into heaven, where He now intercedes, and that He will come again personally to receive His own.
- Section 3. We believe that all have sinned, and except a man be born again he cannot see the Kingdom of God.
- Section 4. We believe that salvation is by grace through faith in Christ as Savior and Lord, and that conversion should be followed by water baptism.
- III. Requirements:**
- A. Education: Seminary, with a M.A./M.Div. in Bible training preferred.
- B. Experience:
1. Maintain regular and disciplined personal worship, Bible study, and prayer.
 2. Exemplify the Scriptural qualifications of an Elder.
 3. A minimum of 6 years as Pastor of a church is preferred, but not required.
 4. Ordained as a minister of the Gospel or, at least, willing to pursue Ordination.
 5. Pastoral Counseling - Confidence and discretion in giving Biblical counsel.
 6. Evangelism - Consistent, courageous, fruitful practice of sharing the Gospel.
- C. Expertise
1. Example of being a Christ-like disciple and developing disciples of Christ.
 2. Spiritual gifts should include Pastor/Shepherd, Teaching, Exhortation, and Evangelism.
 3. He should demonstrate a high level of effectiveness in preaching and teaching as well as a passion for equipping the saints for personal ministry and influencing the community for Christ.
 4. Evidence the heart of a shepherd and a servant.
 5. A team spirit, modeling the ability to relate well with the volunteer co-workers and demonstrating skills in problem solving.
 6. Flexibility and perseverance to adapt and rise above the circumstances as needed.

IV. Responsibilities & Duties

A. As per the Big Creek Community Church Constitution, Article IV, Section 3 as follows:

1. It shall be the duty of the Pastor to conduct the church services; to preach God's Word in full accordance with Article II of this Constitution and to maintain regularly scheduled office hours as agreed upon by the Pastor and the General Church Board.
2. The Pastor shall be available for the spiritual needs of the community and prayerfully mindful of its problems.
3. The Pastor and the General Church Board shall be accountable to each other.
4. The Pastor shall be a voting member of the General Church Board and an exofficio member of all committees.
5. The Pastor shall assume financial responsibility for filling the pulpit in case of his absence, except in times of illness, scheduled vacation, or Board approved absences.

B. Other duties implied in the above are delineated as follows:

1. To clarify, with the Elders, and clearly communicate the Vision of this Church.
2. To lead in the ministry of the Church and motivate others in personal ministry.
3. To plan and lead inspiring worship services, spending significant time in preparation (Bible study and prayer).
4. To perform recognized "pastoral" responsibilities, such as: baptism, the Lord's Supper, officiating at weddings (including pre-marital counseling), funerals, and representing the Church in the community.
5. To work in conjunction with the Elders/Deacons to preserve and promote the unity of the Body through oversight of church discipline and management of conflict in the Church, always seeking to be an instrument of reconciliation between offended parties.
6. To encourage all believers to develop as disciples of Jesus Christ, including baptism, and Church membership.

V. Remuneration

1. Pay and benefits package totals approximately \$50,000 per year. This includes weekly pay, health insurance, and retirement. How the total amount is allocated to these three categories is negotiable, according to the Pastor's needs.
2. Residence in the Parsonage is a separate benefit, offered at no cost to the Pastor.